

Oklahoma Baptist University 2010-11 Verification Worksheet

Federal Student Aid Programs

Independent student

<p>Your application was selected for review in a process called "Verification." In this process, OBU will be comparing information from your application with signed copies of your (and your spouse) 2009 tax returns, or other financial documents. The law says we have the right to ask you for this information before awarding federal aid. If there are differences between your application information and your financial documents, we will make the necessary corrections to your application information.</p> <p>Complete verification as soon as possible, so that your financial aid won't be delayed.</p>	<p style="text-align: center;">What you should do</p> <ol style="list-style-type: none"> 1. Collect your (and your spouse's) financial documents (signed income tax forms (including all schedules), W-2 forms, etc.). 2. Contact the OBU Student Financial Services Office if you have questions about completing this worksheet. 3. Fill in completely and sign the worksheet--you (and your spouse). 4. Mail or deliver the completed worksheet, tax forms (with all schedules), and other documents to the OBU Student Financial Services Office. <p><i>OBU must review the requested information, under the financial aid program rules (CFR Title 34, Part 668).</i></p>
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A: Student Information	OBU ID # _____
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Last Name	First Name	Middle Initial	
Your address (permanent)	City	State	Zip Code
Social Security Number	Date of Birth	Area Code	Phone Number

B: Family Information

Fill in the information about the people whom you will support between July 1, 2010 and June 30, 2011. Include:

- * yourself
- * your spouse
- * your children, if you will provide more than half of their support from July 1, 2010 through June 30, 2011 and
- * other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2010 through June 30, 2011.

Write in the names of all family members that fit the criteria above. Remember, begin with yourself. Also write in the name of the college for any family member who will be attending college at least half-time attendance during 2010-11, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
_____	_____	<u>SELF</u>	<u>Oklahoma Baptist University</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

C. Tax Forms and Income Information

FILERS: All tax filers must submit a signed copy of all 2009 Federal Income tax returns (includes the 2009 IRS Form 1040, 1040A, 1040EZ, Telefile Tax Record, a tax return from Puerto Rico or a foreign income tax return). Check the appropriate boxes below for those who filed a 2009 federal income tax return.

- You Your Spouse

If you did not keep a copy of your tax return, you must request a form 1722 from the Internal Revenue Service by calling 1-800-829-1040, and follow the instructions to request your personal tax information. Be sure the transcript is signed before submitting.

NON-FILERS: Check the box for anyone who did not and is not required to file a 2009 Federal Income Tax Return. In that case, list below the employer(s) and any income received in 2009 (use W-2 forms or other earning statements) for the non-filer. Please include a copy of your W-2s with this form. If you had no income, enter zero as the amount.

- You Your Spouse

Name of Employer	Student Amount	Spouse Amount

Both tax filers and non-tax filers must list any untaxed income received in 2009. **Be sure to enter zeros if no funds were received.** (See Worksheet A and B of the Free Application for Federal Student Aid).

Student	Calendar Year 2009	Spouse
\$	Child support paid because of divorce or separation or as a result of a legal requirement.	
\$	Child support received for all children. Don't include foster care or adoption payments	
\$	Payments to tax-deferred pensions and savings plans (paid directly or withheld from earnings), including amounts reported on the W-2 Form in Boxes 12a-d, codes D, E, F, G, H and S.	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).	\$
\$	Veterans' non-education benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
\$	Other untaxed income not reported, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$

D. Sign this worksheet

By signing this worksheet, I (we) certify that all information reported on this worksheet is complete and correct. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Date Spouse Date
